

ALMONDSBURY JOINT BURIAL COMMITTEE MEETING

**27th February 2025
2pm**

Almondsbury Parish Council Office

MINUTES

PRESENT

Councillors - Mrs M Stooke, Mrs J James, Mr K Dando, Mrs E Martin and Mr R Loveridge. Also present was the Clerk from Patchway Town Council Mrs Suzanne Howard.

APOLOGIES

Councillors – Mr R Clayton and Mr K Burchell

NOT IN ATTENDANCE

Councillors – None

PART 1: PUBLIC BUSINESS

Prior to meeting commencing a minute's silence was held in memory of the late Mr Patrick Cotterell a long serving Councillor of Patchway Town Council and the AJBC.

1. Apologies for Absence

Resolved: Councillors Mr R Clayton and Mr K Burchell

2. Declarations of Interest

Resolved: None received.

3. Minutes

Resolved: The Committee confirmed as a correct record the following Minutes for -

- 14th November 2024.

4. Current/Topical Items brought forward by Councillors prior to the meeting for the attention of the AJBC at this meeting

Resolved: None

5. Cemetery Management Issues

Item 5a. Changes to Cemetery Rules and Regulations

Resolved: Approved.

Item 5 b. Changes to Cemetery Forms

Resolved: Approved.

Item 5c. Cemetery Fees as from 1st April 2025

Resolved: Noted.

Item 5d. Interments at Almondsbury Cemetery from 31st October 2024 to 1st March 2025

Resolved: Noted.

6. Financial Matters

Item 6a. AJBC Audit 2024/25

Resolved: Noted. The AJBC unanimously agreed to note further and to record their thanks for the continuing work of the Clerk in all aspects of his work on behalf of the AJBC and once again achieving the high standards as outlined in the audit correspondence.

Item 6b. AJBC Reconciliation figures, together with AJBC Bank Statements

Resolved: Noted and it was agreed that it was prudent given the economic climate in revision of income and necessary expenditure that the primary account (8084) is monitored and should the balance fall below £15,000.00 before each scheduled AJBC meeting an extraordinary meeting will be necessary.

At this meeting consideration will be taken to use funds from the AJBC account (9488) and/or additional financial contributions from both Councils.